

FCPA

The Florida Cleft Palate-Craniofacial Association, Inc.

56th Symposium and Annual Membership Meeting

January 13, 2018, Orlando, Florida

Proposal for Presentation/Poster

PLEASE COMPLETE SECTIONS I and II

SECTION I: Presentation Information/Details

Name:	
Institutional Affiliation:	
Address:	
Telephone Number:	
Email	
Presentation Title:	
Author(s)	
Name of presenting author:	

Presentation Type: Platform presentation (10 Minutes) Poster

Session Requested: General Session
 Nursing Pre-Conference Speech Pre-Conference

Power Point Presentation Format: PC (preferred) Mac**

*** If you use a Macintosh format, you will need to bring your own laptop and connection cables*

SECTION II: Abstract and Objectives

Abstract (Limit to 500 words):

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Objectives: Please write three learning objectives for your paper below. The objectives should be written in complete sentences. Please list in a form suitable for requesting continuing education credits. The terms "will be exposed to" and "will be informed of" are not acceptable objectives. Write what the attendees will 'take away' from your presentation for example, "Participants will be able to diagnose 3 types of XXX which will improve their treatment planning."

1.	
2.	
3.	

Please review this checklist before sending submission.

- **Fill out Section I**
- **Fill out Section II (*Abstract and objectives are required!*)**
- **Send the author(s) CV's as a separate attachment, preferably by email.**
- **If accepted, you will receive disclosure forms for each listed author. Each listed author MUST complete and submit a separate disclosure form and C.V.**

All submissions should be sent by October 30, 2017 to:

E-mail (preferred): srussell@hdplanit.com **[Once completed, print this form to .pdf file and attach to e-mail]**

or mail to :

The Florida Cleft Palate-Craniofacial Association, Inc.

FCPA

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Park City, Utah 84098

435-602-1329

ALL accepted presenters will be required to complete additional documents for CME and CEU compliance and submit draft Power Point presentations no later than December 1, 2017. Reminders and instructions will follow.