

**The Florida Cleft Palate-Craniofacial Association, Inc.**  
58<sup>th</sup> Symposium and Annual Membership Meeting  
January 18, 2020, St. Petersburg, Florida

**Proposal for Presentation/Poster**

**PLEASE COMPLETE SECTIONS I and II**

**SECTION I: Presentation Information/Details**

<b>Name:</b>	
<b>Institutional Affiliation:</b>	
<b>Address:</b>	
<b>Telephone Number:</b>	
<b>Email</b>	
<b>Presentation Title:</b>	
<b>Author(s)</b>	
<b>Name of presenting author:</b>	

**Presentation Type:**     Platform presentation (10 Minutes)                       Poster

**Session Requested:**     General Session  
    Nursing Pre-Conference     Speech Pre-Conference

**Power Point Presentation Format:**     PC (preferred)     Mac\*\*

**\*\* If you use a Macintosh format, you will need to bring your own laptop and connection cables**

**SECTION II: Abstract and Objectives**

**Abstract (Limit to 500 words):**

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**Objectives:** Please write three learning objectives for your paper below. The objectives should be written in complete sentences. Please list in a form suitable for requesting continuing education credits. The terms "will be exposed to" and "will be informed of" are not acceptable objectives. Write what the attendees will 'take away' from your presentation for example, "Participants will be able to diagnose 3 types of XXX which will improve their treatment planning."

1.	
2.	
3.	

**Please review this checklist before sending submission.**

- **Fill out Section I**
- **Fill out Section II (*Abstract and objectives are required!*)**
- **Send the author(s) CV's as a separate attachment, preferably by email.**
- **If accepted, you will receive disclosure forms for each listed author. Each listed author MUST complete and submit a separate disclosure form and C.V.**

**All submissions should be sent by October 1, 2019 to:**

**E-mail (preferred):** [srussell@hdplanit.com](mailto:srussell@hdplanit.com) **[Once completed, print this form to .pdf file and attach to e-mail]**

or mail to :

**The Florida Cleft Palate-Craniofacial Association, Inc.**

FCPA

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